



## 2024 APPLICATION

**Applications are due no later than March 26, 2024 at 7:00pm.**  
**LATE APPLICATIONS WILL NOT BE ACCEPTED.**

- Only current (2024) or recent (2022-23) high school seniors are eligible to apply.
- Applicants must be at least 18 years old by June 17, 2024.
- All materials must be submitted together in one email. If your package is not submitted all at once, it will be automatically disqualified.
- Send your complete application package in a single PDF file to Laura Wilkin (lwilkin@cipa.org) with the subject line: *CIPA Energy Academy 2024 Application*.
- If you have further questions, contact Laura Wilkin by email.

### Applicant Information

Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
*Last First M.I.*

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### Applicant Information (Continued)

Residential Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

\_\_\_\_\_ *County of Residence*

*Check box if mailing address is the same as residential address listed above*

Mailing Address: \_\_\_\_\_

\_\_\_\_\_ *City State ZIP Code*

**Emergency Contact Information**

Name: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

Day Phone Number: \_\_\_\_\_ Evening Phone Number: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Driver's License**

Do you have a valid California Driver's License?  Yes  No If you checked "No," please explain your status. For example, passed written exam, scheduled driving test. Please include dates. \_\_\_\_\_

**Education Information**

High School Attended: \_\_\_\_\_ High School City: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Have you applied to or been accepted to any colleges? List the name(s) of the school(s) and status of your application. (Use additional sheets if necessary)

College: \_\_\_\_\_ Application Status: \_\_\_\_\_  
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If you have not applied to college, what are your plans following high school graduation?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**List special awards and recognition received during high school. Include additional sheets if necessary.**

Award: \_\_\_\_\_ Date Received: \_\_\_\_\_  
Award: \_\_\_\_\_ Date Received: \_\_\_\_\_  
Award: \_\_\_\_\_ Date Received: \_\_\_\_\_  
Award: \_\_\_\_\_ Date Received: \_\_\_\_\_

List extracurricular activities (such as clubs, sports, internships, volunteer work, and outside employment), dates of participation, and your roles and responsibilities. Include additional sheets if necessary.

Activity: \_\_\_\_\_ Dates of participation: \_\_\_\_\_

Roles & responsibilities: \_\_\_\_\_

Activity: \_\_\_\_\_ Dates of participation: \_\_\_\_\_

Roles & responsibilities: \_\_\_\_\_

Activity: \_\_\_\_\_ Dates of participation: \_\_\_\_\_

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Activity: \_\_\_\_\_ Dates of participation: \_\_\_\_\_

Roles & responsibilities: \_\_\_\_\_

## Essays

Submit two essays. One must respond to topic 1. The second can be from any of the topics listed.

- Ensure your name is on the essay in the top right corner.
- One page maximum for each essay, size 12 font, single spaced.
- Handwritten essays will not be accepted.

### Essay Topic 1 (required):

- The benefits of energy security

### Essay Topic 2 (any of the following may be selected):

- Does the American dream exist? What does it consist of?
- Describe a modern-day hero.
- Write a letter to the mayor of your city outlining your concerns about a problem in your city.
- What can an individual do to protect the environment? Be specific.
- Describe an obstacle that you have overcome. Be specific.

## Letters of Recommendation

**Submit two letters of recommendations. One must be from a teacher (preferably math or science). The other can be from any of the following:**

- Teachers
  - School counselors
  - Coaches and extracurricular activity leaders
  - Outside community members (friend of your family, church leader, business owner, past employer, etc.)
- ⇒ **Note: Letters of recommendation cannot be provided from family members.**

Letters of recommendation should include:

- A paragraph or sentence explaining how they know you and the nature of your relationship.
- An honest evaluation of your skills and accomplishments, with specific examples.
- A statement or summary that explains why they would recommend you.
- A description of an area where you need to improve.
- A contact phone number and email address to reach them.

## Transcript

**Include a copy of your high school transcript in the application package.**

## Physical Demands

The following physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- While performing the duties of this job, the employee is required to sit; use hands to finger, handle, or feel; and talk or hear. The employee frequently is required to reach with hands and arms. The employee is frequently required to stand; walk; and required to stop, kneel, bend, squat or crouch. The employee must frequently lift 12 to 20 lbs., occasionally lift and/or move 21 to 50 pounds.
- Work involves exposure to oil fields and unusual elements, such as hot and cold temperatures, dirt, dust, unpleasant odors and high noise areas.
- Work environment involves exposure to physical risk, such as operating equipment and working with chemicals and oils related to oilfields.
- Some overtime and weekends may be required.
- Day Shifts

Are you able to meet, with reasonable accommodations, the physical demands of this summer job?

Yes

No

## Complete Application Package Checklist

### Complete Application Package Checklist:

- Completed application form
- Essay – Topic 1
- Essay – Topic 2
- Letter of Recommendation 1
- Letter of Recommendation 2
- High School Transcript

**Combine the entire application package into one pdf file for email submission.**

## Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

I understand that false or misleading information in my application may result in disqualification for the CIPA Energy Academy.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_